

Government of Jammu and Kashmir
Tourism Department, Civil Secretariat, J&K

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PS/929/OTK
02-7-22

Subject:-Procedural Guidelines for registration of Homestay/Paying Guest Houses in the UT of J&K.

Government Order No:89-JK(TSM) of 2022

D A T E D :30-06-2022

Sanction is hereby accorded to the issuance of procedural guidelines for registration of Homestay/Paying Guest Houses in the UT of J&K forming as Annexure "A" to this Government Order.

By order of the Government of Jammu and Kashmir.

Sd/-

(Sarmad Hafeez)IAS
Secretary to Government,
Tourism Department.

No:TSM/Estb-138/2021

Dated:30-06.2022

Copy to the:-

1. Principal Secretary to the Hon'ble Lieutenant Governor, J&K.
2. Joint Secretary (J&K) Ministry of Home Affairs, GOI.
3. Divisional Commissioner, Kashmir
4. Divisional Commissioner, Jammu
5. Deputy Commissioners of all districts of J&K.
6. Managing Director, J&K Tourism Dev Corporation.
7. Director Tourism, Jammu.
8. Executive Director, Mubarak Mandi Jammu Heritage Society
9. Director, Tourism Kashmir.
10. Managing Director, J&K Cable Car Corporation.
11. Director, SKICC
12. CEOs of all Tourism Dev Authorities.
13. Secretary, RSGC/JTGC
14. Private Secretary to the Chief Secretary, J&K.
15. Private Secretary to Secretary to Government, Tourism Department.
16. Incharge Website Tourism Department.

wsgmt

DDT(Reg)

Examine and prepare

Arshad Hussain Bhat
1/7/22

Arshad Hussain Bhat
Under Secretary to Government
Tourism Department

Government of Jammu and Kashmir
Tourism Department Civil Secretariat, Jammu/Srinagar

ANNEXURE "A"

to the Government Order No.89-JK(TSM) OF 2022 DATED 30.06.2022

GUIDELINES FOR REGISTRATION OF HOME STAY/PAYING GUEST HOUSES IN J&K.

1. Introduction

Homestay is a family business carried out by the owner of the house providing accommodation and/or food and accommodation facility to tourists. A local resident staying in one's own house can start a homestay by setting apart rooms for accommodating visitors. Through this initiative, tourists will be able to learn and intermingle with the local culture, lifestyle, and nature of the destination. This is mutually beneficial not only for the tourists who get a first-hand experience with the locals but also for the proprietor/owner, who will benefit economically from this activity.

The idea behind development of Homestays is to stay in a 'home' with a family whereby tourists can mingle with the local people, experience the culture and heritage, engage in the rituals and customs of people of other lands and get a flavour of the local lifestyle. The Homestays will play an integral part in promoting the rich diversity and abundant resources to the external world, ensuring economic, social and cultural development in a sustainable fashion. The main component of homestay is the cultural diversity of the local people which attract the visitors and that has great potential to help in tourism development. Homestays have the potential to utilize idle spaces in residential houses and meet the accommodation problem especially for rural tourism, ecotourism and cultural tourism. Homestays provide an excellent opportunity to the local community members for active participation in tourism activities and act as a source of discretionary income for the local residents.

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The basic idea of the scheme is to provide a clean and affordable place for foreigners and domestic tourists alike including an opportunity for foreign tourists

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to stay with the local residents and families in Jammu and Kashmir to experience local customs, traditions and relish authentic local cuisine of Jammu and Kashmir. The Home Stay programme denotes the process wherein a tourist/visitor stays in local house, designated for the said process. The home stay fulfils the multiple aims and interests of a tourist. The tourist gets the opportunity to interact, gain knowledge and experience the life style of the host family and local community overall. This element involves culture of eating, cooking and living and an exchange of culture between the two parties which is propagated across.

2. Objectives of the Guidelines

The Homestay guidelines shall have the following objectives:

- 2.1 To achieve de-centralization of benefits of tourism to large number of people who have properties available for use and such property requires little investment to offer it as tourist accommodation.
- 2.2 To achieve a multiplier effect on the economy and offer several benefits like, employment generation, increased sale in traditional craft/skill, etc.
- 2.3 To ensure that the economic benefits reach local people by making more accommodation rooms available and reducing the price-point for tourists.
- 2.4 To provide a marketing platform to proprietors through common advertising and basic training in the hospitality sector.
- 2.5 To expand the accommodation options for customers who wish to stay for extended periods of time and experience a homely atmosphere by providing home cooked breakfast and/or have arrangements for doing so.
- 2.6 To familiarize the visitor with the local lifestyle experience and common practices such as floriculture, harvesting, bee keeping, dairying etc. or any local unique practices of tourist interest carried out in the area.

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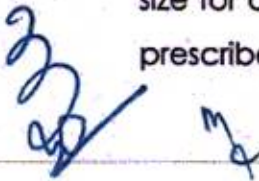
- 2.7 To realise the potential of the cultural landscape and use it as a sustainable lever to promote tourism through environmental conversation, socio-cultural preservation and economic development by promoting rural tourism and encouraging best practices.
- 2.8 To enable community participation by engaging village folk in the tourism business and facilitating interaction with local people for cross-culture exchange and appreciating the local practices by exposure to local community life through treks, dance forms, art & craft, and local cuisine, etc, will help the visitor experience the cultural elements and have a holistic experience of the village. Tourists will also get a chance to participate or witness village games such as, folk music and dance festivals, melas, village safari, etc.
- 2.9 To act as a buffer during the peak tourist season when there is very high demand of accommodation.

3. Short Title

The rules shall be called the "**J&K Homestay, Rules and Guidelines, 2022**". These rules shall come into force from the date of notification by the Government of Jammu and Kashmir.

4. Definition

- i. **Home Stay:** Any private house located at various areas of UT where it is expected that tourists would like to go and stay and is accessible in the country-side i.e. within the Farm House, Orchards, etc. will primarily qualify as a Homestay.
- ii. **Accommodation:** Accommodation under the guidelines would mean the room must be of minimum prescribed standard sizes. The standard size for double and single bed room accommodation shall also be as prescribed.



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5. Operation of the Scheme

- i. The scheme shall be operative in the entire rural and urban tourist areas of the UT.
- ii. This scheme shall come into force from the date of notification.

6. Eligibility conditions and T&C for Registration of Home Stays

Homestay units/Paying Guest House shall be registered under the provisions of the J&K Registration of Tourist Trade Act 1978/1982/2011 and J&K Registration of Tourist Trade Rules 1978/79/2012 read with Statutory Orders(SO) and Government orders issued from time to time, as is being invoked already. However, the rules governing the same shall be corresponding to the criteria as mandated in this policy to avoid any discrepancy and to avoid confusions.

The proposed paying guest house/home stay must have following facilities:

6.1 Location

- 6.1.1 The proposed units must be located within the notified tourist areas/ tourist destinations or area near to the hitherto lesser-known destination with good tourism potential.
- 6.1.2 The proposed units should be easily accessible by road and must have dependable power/ water supply installations.

6.2 Building

- 6.2.1 The building should be located in an area of the UT of J&K which is likely to be used by the tourists at any point of time.
- 6.2.2 The building must be well maintained, and should possess the basic facilities for accommodating guests in a hospitable manner.
- 6.2.3 The building must have auxiliary accommodation facilities of up to 4 double bed rooms only for use by the guests apart from the adequate accommodation facilities for the inmates.



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6.3 Accommodation


- 6.3.1 The building must have minimum 1 bed room or maximum 4 bed rooms to be used for guest accommodation
- 6.3.2 The rooms proposed should be airy, clean and tidy and fit for tourist use.
- 6.3.3 The Homestay unit must have adequate bedding, furniture, furnishings, with properly sanitary fitted in washrooms.
- 6.3.4 The ambience of the Homestay should preferably reflect in the traditional architecture, materials and attire of the inmates.

6.4 Services

- 6.4.1 The owners would maintain cleanliness and hygiene at the Unit as per standard norms.
- 6.4.2 The owners would provide catering facilities with high hygiene to the tourists in a traditional way and on request, especially if resources are not easily available locally.
- 6.4.3 The building must have a family kitchen facility with adequate utensils/ crockery/ cutlery etc.
- 6.4.4 The owner of the house would operate the Homestay for all purposes and would not sub-let it.
- 6.4.5 Traditional interior decorations shall be encouraged.

6.5 Eligibility

- 6.5.1 Any person fulfilling the eligibility criteria as mentioned in Annexure I shall be eligible for registration for Homestays under the scheme.
- 6.5.2 The Homestay Unit operation is purely a residential activity and should not be converted into a full-fledged commercial activity. Therefore, the owners shall conspicuously display sizable sign-boards. The owner shall also submit an undertaking in this behalf executed before the first class magistrate.


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6.5.3 Providing tourism registration does not confer any property rights on the property and it is just to facilitate tourism trade.

Note: Complete periodic health check-up of the family members shall be desirable.

7. Incentive

A Homestay/Paying guest house shall be made eligible for the incentives through any Government agency for which the incentive scheme shall be made in accordance with these guidelines. However, the scheme devised shall have primary focus for developing these homestays in a professional manner.

8. Inspection(s) for registration

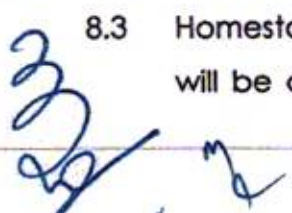
8.1 The registration of Homestay/Paying guest house shall be as per the Registration of Tourist Trade Act and shall apply to all applicants. A committee shall be constituted to inspect home stay units based on facilities and services offered. The committee shall be constituted district wise and shall consist of the following members:

- Prescribed Authority of concerned district (Chairman)
- JE of the Tourism Development Authorities if area falls within jurisdiction of Tourism Development authority. If area falls outside, then JE of M&W of the concerned area shall be the member of this committee.
- Representative from JKTDC not below the rank of manager.

Note: The quorum of the committee shall be 2 members on inspection.

8.2 Once an establishment applies for registration of home stay unit, it will have to be ready at all times for inspection by the committee constituted for the purpose.

8.3 Homestay establishments once approved by the Department of Tourism will be duly publicized. A directory of all such establishments shall be



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prepared so as to enable domestic as well as foreign tourist to live in homely environment.

- 8.4 The Prescribed Authority shall in a time bound manner dispose off the case on merit.

9. Marketing and Promotion

- 9.1 The Department of Tourism/JKTDC will publish on its website, free of charge, the list of all approved Homestay units. This will include brochures, leaflets, amongst other publicity materials which will be developed and disseminated at suitable places and websites.
- 9.2 Department will launch extensive campaigns on social media platforms like Facebook, Twitter, YouTube, etc. for promoting Homestays in the UT.
- 9.3 UT of J&K has strong flair for cultural fairs and festivals which have immense potential to attract tourists. Homestay based tourism activities will be promoted as packages in major fairs and festivals of the State to ensure economic benefit to the local community.
- 9.4 Department will facilitate tie up with Homestay service providers to provide market linkage to Homestay proprietors for attracting wide range of market segments including young people, families and international tourists.
- 9.5 Department will invite travel bloggers around the world to promote Home stays in local destinations of UT of J&K.
- 9.6 Department of Tourism will organize events exclusively on promoting Homestays.
- 9.7 The platform will be used to felicitate proprietor individual/organizations doing exemplary work in the field of Homestay tourism in UT of J&K.

10. Capacity Building

- 10.1 Training of the eligible selected home-stay proprietors will be provided by concerned entity like IHM/JKTDC and / or any other agencies as

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decided by the authority for the time. The training shall include skills in bed-making, cleanliness & hygiene, cooking, serving, etiquettes, courtesy, etc.

11. Responsibility of proprietor

- 11.1 Proprietor(s) must cater to the genuine needs of the tourists, pay all Government taxes, dues, fees, charges etc, timely and regularly. All applicable laws, rules, codes, regulations, instructions circulars must be both respected and followed.
- 11.2 The owner should either have a separate kitchen, which can be used by the guests and/or let the guests use the kitchen, stocking it with some breakfast staples. Additionally, visitors can make requests in advance for meals in the homestay so that the owner can make arrangements in advance based on the availability of such supplies if the area is in a remote part of the city.
- 11.3 Every Homestay unit's proprietor shall get the unit registered with Department of Tourism, UT of J&K and follow the guidelines. These guidelines shall be binding on all Homestay units.
- 11.4 The proprietors of home stay units shall at all times, maintain the reasonable standard of cleanliness, sanitation, hygiene, food, accessories of the room etc.
- 11.5 The proprietors shall charge the rate intimated by the Department of Tourism. Rates can be revised or as and when deemed fit and mandated authorities.
- 11.6 In case of overcharging, unhygienic conditions or any violation, the unit shall be blacklisted or de-registered as per Registration of Tourist Trade Act and the subsidy, provided, if any, shall be recovered under rules.
- 11.7 Proprietors shall maintain the register of guests and their details in the format prescribed by the Tourism Department on demand.

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- 11.8 Proprietor shall display the registration certificate as well as the rate list as approved by the authorities or Department of Tourism-JK.
- 11.9 Information regarding tourists shall be quarterly e-mailed to Tourism department in prescribed format.

12. Registration, Renewal and De-registration

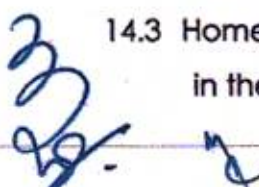
- 12.1 The registration shall be renewed after every three years and de-registration process shall be as mandated under registration of Tourist Trade Act. The necessary renewal fee shall also be as mandated under: "Registration of Tourist Trade Act". Renewal of the registration shall be subject to feedback of the tourists who have availed homestay facility.
- 12.2 Registration of units shall be done as per the criteria mentioned through offline/online mode as per the guidelines.

13. Charges/Rates

Charges for accommodation, food or any other facility provided by the host shall be charged by the proprietor as prescribed by authorities from time to time. However, in order to promote the homestay concept, the prices should not be exorbitantly high and unaffordable for the tourists. The Homestay owner is also encouraged to offer local cuisine to the tourist with optimum rates.

14. Guidelines for Homestay proprietors

- 14.1 The proprietor of the registered Home Stay shall not use the Home Stay unit for any other commercial purpose other than tourism activities that too for the specified number of rooms.
- 14.2 Every Home Stay unit need to comply with the prescribed guidelines, maintain the basic infrastructure and quality standards as per the selection criteria.
- 14.3 Home Stay proprietors should be prompt with their service and courteous in their behaviour.



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- 14.4 The proprietors must keep a provision for tourists to make enquiries, requests, and reservations in an offline as well as online mode, whenever necessary.
- 14.5 Maintain the registered Home Stay in a good state with proper hygiene for habitation of tourists at all times and comply with the prescribed rules respecting standards of health, safety and security.
- 14.6 It is desirable that periodic health check-ups of all the family residents are taken and there is maintenance of proper records.
- 14.7 Maintain proper record of tourists who stayed and must maintain a visitors book properly.
- 14.8 Guest details to be maintained in a proper register along with government approved identity card or any other information required. This register should also be used to take feedback of tourists availing homestay facility.
- 14.9 Travel itinerary may be sought from the guests to ensure traceability.

Check-In / Check-Out



Guests should be informed at reception regarding check-in and check-out timing in the most convenient way.

Payments

Payments should be made in a way convenient for tourists and wherever possible, on an online platform. Cashless transactions shall be encouraged. Guests in no case shall be coerced or pestered for utilizing any service.

Dining

- a. Hands shall be properly cleaned with soap/hand wash/hand sanitizer and preferably gloves should be worn when handling dishes and utensils.
- b. Physical distancing of minimum 6 feet should be maintained in dining area.
- c. Proper crockery/cutlery shall be made available to guests.

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Room cleaning & housekeeping

- a. Ensure that rooms or other common areas are cleaned properly to the satisfaction of the tourists.
- b. Cleaning of Homestay is mandatory on daily basis. Linen must be changed after every Check-out. In the event of longer stay, it should be as per the request of the guest.
- c. All touch points must be cleaned with proper disinfectant.
- d. After every check-out, tables, cupboards, wardrobes, lockers, light switches, mirrors, electronic devices or any other item which a guest may touch during his/her stay, should be cleaned properly.
- e. Garbage needs to be disposed off as per notified guidelines.

15. Information to be displayed by the Home Stay proprietor(s)

Every Home Stay shall display following information:

- ✓ A signboard depicting the Homestay unit
- ✓ Name of the Home Stay
- ✓ Signed registration certificate issued by the Department of Tourism of UT
- ✓ Check-in & Check Out timings
- ✓ Dining closing time
- ✓ Guidelines for the tourists Do's and Don'ts.
- ✓ Any local information of tourist interest.
- ✓ Prohibitions like smoking, drinking, loud music, illegal activities etc.
- ✓ Important phone numbers like Hospital, Police Station, Fire & Emergency Services, local panchayats, ambulances, Tourism department, local transport providers, etc.

16. Maintenance of Documents

Every registered Home Stay Unit shall maintain the following books and registers, prescribed by the UT of J&K. The Home Stay Proprietor upon demand by the Tourism department shall produce the following records, namely:

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- 16.1 Guest/tourist visitor register. Formats for these will be designed and handed over to the home stay proprietor at the time of registration.
- 16.2 Bill book receipt duly numbered in duplicate shall be provided before registration is granted. All guests shall be provided with proper bills and receipts.
- 16.3 Complaint/suggestion book to be kept at the reception/lobby/living room in the Home Stay.
- 16.4 A feedback form prepared by the Department will be given to all homestay properties upon registration. These Forms shall be displayed at the Home Stay Counter along with all information
- 16.5 The Code of conduct for guests shall be displayed in the prominent places.
- 16.6 The Home Stay proprietor/family will not allow entry of guest/tourist in the room unless his particulars are entered in the guest register.

17. Submission of Application

The proprietor applying for registration will have to provide all the information supported by required documents as per the following formats:

1.	Checklist of Documents for Registration	Annexure - I
2.	Application form	Annexure - II
3.	Check List of facilities	Annexure - III
4.	Undertaking by proprietor/Self-declaration	Annexure - IV
5.	Police Verification	Annexure - V

The home stay will be categorized as under:

a. Silver	b. Gold
(as per Annexure)	

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DISCLAIMER

- 1) Though adequate care has been taken in the preparation of these guidelines, the applicants should satisfy themselves that the document is complete in all respects. Intimation of discrepancy, if any, should be given to the Department of Tourism within a week of submission of application. If no such intimation is received, it shall be deemed that the applicants are satisfied that the documents are complete in all respects.
- 2) The applicable laws for the purpose are the laws of India, UT of J&K, courts of UT of J&K will have jurisdiction concerning or arising out of these documents.
- 3) Department of Tourism, UT of J&K reserves the right to accept or reject any application.
- 4) In case of overcharging, unhygienic conditions, misbehaviour, malpractices, failure to maintain required standards the registration of Home Stay unit will be summarily cancelled.
- 5) Any Home stay Unit, which is removed from the registered list, shall forth with cease to be a Home Stay Unit.
- 6) Department of Tourism may by an order in writing remove the name of a Home Stay Unit from the registered list and certificate of Registration on any of the following grounds namely:
 - a. If the Homestay unit ceases to cater to tourists;
 - b. if any proprietor is convicted of any offence punishable under the relevant sections of the Indian Penal Code 1860 or under any law providing for the prevention hoarding, smuggling or profiteering or adulteration of food or corruption or;
 - c. If proprietor is black listed by any Government Authority.
 - d. Any other valid ground which to the best satisfaction of the Prescribed Authority are sufficient to remove it from the registered list.



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ANNEXURE -I

LIST OF DOCUMENTS NEEDED FOR REGISTRATION

1.	Application for Registration.
2.	List of family members name age and photographs self-attested by owner
3.	Land ownership certificate from concerned Tehsildar with attested photographs of the unit Through Dy. Commissioner concerned.
4.	Rent/Lease Deed/partnership deed issued by concerned Sub-registrar or Judicial Magistrate (if applicable NOC from the owner to the effect that the property can be used as home stay).
5.	Aadhar Card
6.	Character Certificate of the applicant from the concerned Police Station
7.	Undertaking from the owner as self-declaration.
8.	Photographs of the unit as mentioned in the application (each of exterior and individual bed rooms and bathrooms.
9.	Public notice inviting objections, if any, in print media
10.	Registration fee as prescribed.
11.	Inspection report by the Committee (The recommendation of the inspection committee shall decide whether to issue a registration to the unit or not keeping in view, the type of accommodation and amenities available). For rejection the Committee must record the reasons of rejection in the inspection report.

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ANNEXURE-II

APPLICATION FORM UNDER THE HOME STAY GUIDELINES, 2022

1.	Name & address of the applicant (entrepreneur) a. Tel. no b. Fax c. E-mail d. Mobile No. of the promoter	Photograph of the owner
2.	Father's Name	
3.	Name of the proposed unit	
4.	Location	
5.	Distance of unit from a. Airport b. Railway Station c. Nearest main shopping centre d. Nearest bus stand /scheduled city bus stop	
6.	Land measuring _____ situated at Khasra No. _____ in Mohalla _____ village _____ Tehsil _____ Distt. _____	
7.	House a. Area (in sq. feet) with title – owned/ leased (copies of sale/ lease deed to be enclosed) b. Number of attached baths c. Details of public areas for the following facilities in sq. ft. (i) Lobby/lounge (ii) Dining space (iii) Parking facilities d. Additional facilities available if any	

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	e. Eco –friendly facilities, if any f. Facilities for disabled person, if any g. Details of Fire Fighting equipment/ hydrants etc., if any		
8.	If Affidavit/Partnership Deed in case of co-sharer of house/land proposed for the Homestay is enclosed (Yes/No) -		
9.	If details of the accommodation to be registered enclosed (Yes/No)		
Number and Details of the bed rooms (Maximum 4)	Located at Floor	Size of room (In sqft) (Min. size for Silver: 120/100; Gold:120/140)	Size of bathroom (In sqts)
10.	Photographs of the building, including interiors: (At least 2 photographs of unit from outside and interiors, rooms, bathrooms, garden, etc.)		
11.	Details of the nearest Hospital/Dispensary (Allopathic as well as Ayurvedic) Yes/No		

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Signature of the applicant

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ANNEXURE-III

CHECKLIST FOR APPROVAL & REGISTRATION OF HOME STAY UNIT

S.No	General	Silver	Gold	Certification by the Establishment regarding the facilities Yes/No	Observations of the Inspection/Classification Committee
1.	Well maintained and well equipped house and guest rooms with quality carpets / area rugs/ tiles or marble flooring, furniture, fittings etc. In keeping with the traditional lifestyle.	M	M		
2.	Sufficient parking with a dedicated road width.	D	M		
3.	Guestrooms: Minimum one lettable room and maximum 4 rooms(8 beds). All rooms should be clean, airy, pest free, without dampness and with outside window /ventilation.	M	M		
4.	Minimum floor area in sq.ft. for each room Plains Hills	120 100 (Single occupancy)	140 120		
5.	Comfortable bed with good quality linen & bedding preferably ethnic design.	M	M		
6.	Attached private bathroom with every room along with toiletries.	D	M		Bathroom in case of silver Category should be inside the dwelling unit.

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7.	Minimum size of each - bathroom in sq.ft.	-	-		
8.	WC toilet to have a seat and lid, toilet paper	D	M		
9.	Availability of hot water 24 hours	M	M		
10.	Water saving taps /shower	D	M		
11.	Well maintained smoke free, clean, hygienic, odour free, pest free kitchen.	M	M		
12.	Dining area serving fresh Continental and/or traditional breakfast.	D	M		
13.	Good quality cutlery and crockery.	M	M		
14.	Air-conditioning & heating depending on climatic conditions with room temp. between 20 to 25 degrees Centigrade in the offered room.	D	M		
15.	Iron with iron board on request.	D	M		
16.	Internet Connection.	D	D		
17.	Power back-up (Emergency light/Generator/Inverter/ Solar lanterns in hilly areas etc.)	M	M		
18.	15amp earthed power socket in the guestroom.	M	M		
19.	Wardrobe with atleast 4 clothes hangers in the guestroom.	D	M		
20.	Shelves or drawer space in the guestrooms.	M	M		
21.	Complimentary aquaguard/RO/Mineral	D	D		

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	Water/Boiled water				
22.	Good quality chairs, working table and other necessary furniture.	D	M		
23.	Washing machines/dryers in the house with arrangements for laundry/dry cleaning services.	D	D		
24.	Refrigerator in the room.	D	D		
25.	A lounge or seating arrangement in the lobby area.	D	D		
26.	Heating and cooling to be provided in enclosed Public rooms.	D	M		
27.	Basic Garbage disposal Facilities	M	M		
28.	Energy Saving Lighting(CFL/LED)inguest Rooms and public areas.	M	M		
29.	Name, address and telephone number of doctors.	M	M		
30.	Left luggage facilities/Cloak room	D	M		
31.	Safe keeping facilities in the room.	D	M		
32.	Smoke/heat detectors in thehouse.	D	D		
33.	Security guard facilities	D	M		
34.	Fire extinguisher / Fire fighting system	M	M		
35.	Maintenance of register(physical or electronic format) for guest check-in and check-out records including passport details in case of foreign tourists.	M	M		

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36.	Feedback from guests register	M	M			
37.	Signboard of the Unit	M	M			
38.	Display important phone nos (Police Station, Hospital, Tourism office nearby, Fire & Emergency service, Local transport, Taxi, Autos, etc.)	M	M			

M stands for Mandatory

D stands for desirable

Note: For Gold category all the things which are mandatory should be there. Any deficiency of a mandatory facility in Gold category will make it liable to be relegated into Silver category.

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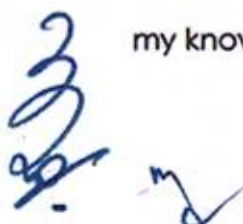
ANNEXURE IV

FORMAT FOR UNDERTAKING

The Director of Tourism/Prescribed Authority
Government of J&K,
Srinagar /Jammu

UNDERTAKING

I have read and understood all the terms and conditions mentioned in the guidelines with respect to the approval and registration of the Paying Guest House/Homestay Establishment and hereby agree to abide by them. The information and documents provided are correct and authentic to the best of my knowledge.



Signature and name of the owner
(in block letters)

Place:

Date:

Government of Jammu and Kashmir
Tourism Department Civil Secretariat, Jammu/Srinagar

ANNEXURE-V

A VERIFICATION REPORT FROM THE CONCERNED POLICE STATION REGARDING
NON-INVOLMENT OF THE APPLICANT IN ANY KIND OF SUBVERSIVE ACTIVITY.

SUBJECT : VERIFICATION REPORT.

The particulars of Sh/Smt _____ are found
correct. He/She is not found involved in any criminal activities as per the records
of the Police Station _____ so far.

Seal and Signature of
authority of concerned
Police Station.

3
2
Dated: _____
